



# IAESTE Nepal Student Guidelines 2025

## Are you a valid Nepali college student?

Looking for an international internship to boost your career prospects and expand your global network? This is your opportunity to gain hands-on experience, develop professional skills, and explore the world with IAESTE Nepal!

## What is IAESTE?

The **International Association for the Exchange of Students for Technical Experience (IAESTE)** is a global non-governmental, non-profit organization in consultative status with UNESCO. Established in 1948, IAESTE provides **paid international internships** for students in STEM and other fields, connecting them with top companies, universities, and research institutions across more than 100 countries. Each year, IAESTE offers **paid internships** to over 5,000 students worldwide, allowing them to gain professional experience abroad in various technical fields while immersing themselves in different cultures.

In Nepal, IAESTE is represented by **Civil Initiative**, an educational non-profit organization that facilitates global internship opportunities for Nepali students, enabling them to gain **practical experience, cross-cultural exposure, and career-enhancing skills**. IAESTE Nepal was inaugurated by the **Minister of Education of Nepal in June 2017** and has since provided internships to over **150 Nepali and foreign students across more than 25 countries by 2025**. Operated by a small volunteer team, IAESTE Nepal continues to expand these life-changing opportunities for students at local universities, fostering global learning and professional growth.

## Why Apply?

- ✓ Work with leading companies worldwide
- ✓ Gain real-world experience in your field
- ✓ Enhance your career with international exposure
- ✓ Connect with a global network of professionals
- ✓ Opportunities available in over 100 countries!

## Who Can Apply?

IAESTE Nepal internships are open to:

- ✓ Students currently enrolled in any college/university in Nepal
- ✓ Undergraduate students in their 3<sup>rd</sup>, 4<sup>th</sup> Years or at the end of their course
- ✓ Master's students in their 1st or 2nd year
- ✓ STEM and Management students (Science, Technology, Engineering, Mathematics and Business fields)

Students from other disciplines may also apply, depending on available internship opportunities.

## How to Apply?

### 1. Register on the IAESTE Global Digital Platform

- Sign up on the IAESTE Exchange platform: <https://iaeste.smartsimple.ie/>
- IAESTE Nepal will receive a notification of your interest.

### 2. Register on the platform

- To confirm your registration, you have to complete your whole profile

### 3. Pay the Initial Application Fee

- Deposit NPR 2,500 (non-refundable) to:
  - **Account Name:** Civil Initiative Nepal
  - **Account Number:** 00200100522013000001
  - **Bank:** Nepal Bank Ltd, New Road Branch
- Email the payment receipt to [nepal@iaeste.org](mailto:nepal@iaeste.org) with CC to [outgoing.iaestenepal@gmail.com](mailto:outgoing.iaestenepal@gmail.com).
- **IAESTE Nepal does not accept cash payments.** Report any such requests immediately.

### 4. Access Open Internship Listings

- Once your payment is received, your account will be approved, allowing you to browse and apply for internships on the IAESTE Digital Platform

### 5. Choose an Internship & Notify IAESTE Nepal

- Select your preferred offer and inform IAESTE Nepal with the reference number.
- IAESTE Nepal staff may interview before proceeding.

### 6. Submit Your Application

- If you are assigned the internship by your home committee, you can **start creating** your nomination:
  - Firstly, you have to fill in all available fields to be able to **generate the Student Nomination form**
  - You can then **upload the rest of the nomination documents** including the signed Student Nomination form (Make sure to follow all instructions given to you by IAESTE Nepal.)
- IAESTE Nepal verifies your nomination before forwarding it to the host country.
- After you submit your nomination, you will wait for the **employer's decision**.

## Types of IAESTE Internship Offers

### 1. Open Offers

- Available year-round; apply at any time.
- Browse the IAESTE Global Digital Platform for available offers.

### 2. Exclusive Offers

- Specific to Nepali students with fixed deadlines.
- Selection is based on academic background, technical expertise, and language proficiency.
- IAESTE Nepal may conduct interviews as part of the selection process.

## Nomination & Final Processing Fee

### Open Offers

- If your nomination is accepted, pay a **\*\*non-refundable processing fee of NPR 15,000 or higher\*\*** based on country and duration.

### Exclusive Offers

- If selected, pay the **non-refundable processing fee (NPR 15,000 or higher)** within the specified deadline.
- In rare cases of employer rejection, you may request a refund within one week.

## Visa Processing Responsibility

- IAESTE Nepal provides guidance and required documents.
- You are responsible for your own visa processing.

## Application Flexibility

- You can apply multiple times once registered.
- Each application is valid for one internship offer per IAESTE exchange year.

## Application Deadlines

- Exclusive Offers: ~~March 10, 2025~~ **March 21, 2025**
- Open Offers: Rolling basis throughout the year

## Contact

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